

I-74 Mississippi River Bridge Removal and Miscellaneous Construction Engineering and Inspection Services

Request For Proposal

Iowa Department of Transportation

Introduction

The Iowa Department of Transportation's (Iowa DOT) District 6 Office is interested in entering into a professional services contract with a consulting firm provide construction inspection and related services for work related to I-74 improvements in Scott County. These final phases include removal of the existing bridges, landscaping, and other miscellaneous projects. If your firm is interested in providing the described services, please submit a proposal stating your ability and availability to complete this work.

Project Background

The I-74 corridor in the Quad Cities has been undergoing improvements for the past several years, with the keystone project being the construction of the new arch bridges over the Mississippi River. Construction of the main channel Mississippi River bridges and approaches is nearly complete. The remaining work includes, but is not limited to, removal of the existing bridges, landscaping, and other miscellaneous projects. The consultant selected will provide construction inspection and related services for these projects.

Project Scope

For assigned projects, the consultant is to review the plans, specifications, and special provisions to become familiar with all construction elements specified in the contract documents.

The Consultant will provide inspection duties on all construction elements identified in the contract documents of assigned projects.

The Consultant shall provide administration, inspection, material testing, record keeping, and all other duties required for successful completion of assigned projects including final project audits and closeout.

The Consultant shall provide a before and after infrastructure condition survey within the limits of the bridge demolition project. Infrastructure to be surveyed may include, but is not limited to, buildings, utilities, levees. Survey techniques may include, but is not limited to, documentation, photography, instrumentation, subsurface utility exploration, topographic survey, and/or bathymetric survey.

The experience of the Consultant's on-site personnel and Resident Engineer shall be demonstrated in this proposal.

Presently, there is a consulting firm providing inspections services in the corridor and coordination with that firm will be required.

Contract Information

The Iowa DOT anticipates selecting one consultant to perform construction inspection services. The selection process is anticipated to be completed in early 2022.

There is no specific dollar amount dedicated or assigned to this work. It is anticipated that services will be contracted as a series of contracts. The Department will not guarantee a set amount of work or contract value for these services.

General Requirements

The consultant and their subconsultants are required to meet the requirements of specified work categories as defined in the Iowa DOT's Policy and Procedure Manual, Policy No. 300.04, at the time of contract execution, and for the duration of the contract. Work under this contract will require the consultant team to meet the requirements of work category 220 – Construction Inspection and Project Management. Failure to meet the requirements during the contract may result in cancellation of any remaining portion of the contract.

It is the policy of the Iowa DOT that Disadvantaged Business Enterprises (DBEs) and Targeted Small Businesses (TSBs) shall have the maximum practicable opportunity to participate in the performance of Iowa DOT contracts. Funding of the work under this contract is expected to involve federal-aid highway funds. The Iowa DOT's DBE goal for this selection is 5%. A list of certified DBE firms may be found at <https://secure.iowadot.gov/DBE/Directory/Index/>. A list of TSB firms may be found at <https://iowaeda.microsoftportals.com/tsb-search/>.

Selection Information

Emphasis should be placed upon providing information concerning your proposed project approach, similar projects your firm has recently performed and the availability and qualifications of your key staff. The proposal may include additional information, as deemed appropriate, subject to the overall length restriction established in Proposal Requirements.

The selection committee will review and evaluate the proposals submitted based on the following criteria and the weighted value assigned to each.

Include a detailed statement for each evaluation criteria.

- 20% The Project Manager's experience and qualifications.
- 35% The Consultant team's experience inspecting projects related to major river crossings in Iowa or adjacent states.
- 15% Experience inspecting environmentally sensitive river crossing projects.

- 15% Experience with before and after infrastructure condition surveys.
- 10% Approach to final documentation and close out at the conclusion of the project.
- 5% Proposal format.

The selection committee does not anticipate the need for oral interviews.

Contacting any selection team member other than the RFP contact person is inappropriate. Marketing meetings with the Iowa DOT while this RFP is active is also considered inappropriate.

Proposal Requirements

Please provide the following information in the order listed:

1. All responders must provide adequate information on the response's cover page to clearly identify the submittal is for the **I-74 Mississippi River Bridge Removal and Miscellaneous Construction Engineering and Inspection Services** along with the replying firm and an email for the point of contact for the firm.
2. Include your firm's approach to addressing the identified tasks, your eligibility to meet the requirements of the "Required Work Categories" for the work you intend to perform, your understanding of the project's scope, key issues and relevancy to Iowa's transportation system. Briefly discuss similar projects the members on your team have completed in the past five years. This listing should be limited to the three most applicable projects.
3. Include the name, qualifications, experience, office address and availability of the contract manager as well as the manager in charge of each major work task. This information should include the identification of similar projects managed or participated in by these individuals. The selection of a contract manager and work task managers by a firm will constitute a commitment by that firm and NO substitute managers will be allowed without prior written approval by the Iowa DOT.
4. Include experience and qualifications as related to the "Required Work Categories" for any sub-consultants to be used and work they will perform.
5. Include a detailed resume, summary of current workload and a time commitment for each professional or technical person to be assigned to the project. Identify the principal or manager who will serve as the project manager.
6. The location of the office where most of the work will be performed.
7. A description on how the consultant team proposes to address any conflict of interest concerns with respect to past involvement on the I-74 project.
8. A disclosure of all work for other clients that may be affected by work on the proposed contract to avoid a potential conflict of interest.
9. Inclusion of promotional literature of a general nature will not be considered in the selection process.
10. If applicable, include a statement that the consultant will meet the DBE goal. If the consultant cannot meet the minimum goal, include a commitment statement for the percentage of participation that they can meet.

The proposal may include additional information, as deemed appropriate, subject to the overall length restriction established in Proposal Requirements.

Cost information should not be submitted as part of the proposal, and if submitted, will not be considered. Inclusion of promotional literature of a general nature will also not be considered in the selection process.

The proposal must be submitted as a single electronic PDF and be formatted to print on 8.5” x 11” pages. The proposal must be limited to 15 single-sided pages. All pages will be counted including: proposal covers, cover letter, dividers, appendices, etc. The maximum size limit of a **proposal is 7.5 megabytes.**

The electronic proposal must be submitted via email to jacqui.digiacinto@iowadot.us. An email will be sent confirming receipt of the proposal within 30 minutes or by 3:00 p.m. on the submittal deadline date, whichever is later.

Proposals are due by 3:00 pm on February 23, 2022.

Any technical questions or questions regarding this RFP shall be submitted via email to jacqui.digiacinto@iowadot.us. Any questions about this RFP must be received by February 16, 2022. Questions and answers regarding this RFP will be posted with the RFP on the Consultant Utilization website, <https://apps.iowadot.gov/rfp>.

Any proposal not complying with all requirements stated in the RFP may not be accepted.

Public Records Law

The Iowa DOT will treat all information submitted by a consultant as open records following the conclusion of the selection process. Open records are public records that are open for public examination and copying. The Iowa DOT's release of records is governed by Iowa Code Chapter 22 and 761 IAC Chapter 4. Consultants are encouraged to familiarize themselves with these laws before submitting a proposal.

Statement of Non-Discrimination

The selection and contract are subject to the provisions of Executive Order 11246 (Affirmative Action to Insure Equal Employment Opportunity). Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa DOT's affirmative action officer at 515-239-1175. If you need accommodations because of a disability to access the Iowa DOT's services, contact the agency's civil rights/ADA coordinator at 515-239-1921. TTY/TDD: 515-239-1514

References

PPM 300.04 – Prequalification of Architectural, Engineering and Related Professional and Technical Firms (<https://iowadot.gov/projectdev/300.04.PDF>)

PPM 300.12 – Negotiated Contracts for Architectural, Engineering, and Related Professional and Technical Services (<https://iowadot.gov/projectdev/300.12.pdf>)